

Wide Bay Burnett

Effective Interpersonal Skills in the Workplace

Join us alongside your colleagues for a day of learning how to be a better than average communicator. Come along to this master class course on effective interpersonal skills. Learning outcomes for this event include:

- Learning what *micro skills* do for *communication*
- How to build an *effective working relationship*
- What to do in *difficult situations and conversations*

with Paul Scully

Paul.K.Scully has worked in community services for twenty five years. Paul has been a counsellor, university lecturer, senior manager and researcher. He has written and produced course material on communication and is currently completing post graduate research in communication.

YOU DON'T HAVE TO BE PARTICIPATING IN THE ACTION RESEARCH PROJECT TO ATTEND



**Saturday
22nd May 2010
9.00am-3.00pm**

**The Brolga Riverside
Theatre Corner of
Walker and Lennox St.
Maryborough**

**YOU DON'T HAVE TO BE A PSCQ
MEMBER TO ATTEND!**

FREE FOR INDIVIDUALS PARTICIPATING
IN THE ACTION RESEARCH PROJECT

COST: \$60 pp (GST-free)

FOR TARGET SERVICES

(SERVICES RECEIVING CCB AND BUDGET-BASED
CHILD CARE SERVICES ARE CONSIDERED TARGET)

NON-TARGET: \$150 pp (inc. GST)

APPLICATION MUST BE RECEIVED BY: FRIDAY 14th May 2010 SESSION ATTENDANCE MAY BE LIMITED

ATTENTION! HOW TO APPLY TO BE A PART OF THIS EVENT

PLEASE FILL IN **ALL FIELDS** OF THE APPLICATION TABLE OVERLEAF AND FAX TO (07) 3237 1497
FOR MORE INFORMATION ON THIS EVENT PLEASE CALL (07) 3237 1494

ACTION RESEARCH CORE LEARNING DAY
Effective interpersonal skills in the workplace
Saturday 22nd May 2010, 9.00am—3.00pm
The Brolga Riverside Theatre and Convention Centre
Corner of Walker and Lennox Street, Maryborough

FREE FOR INDIVIDUALS PARTICIPATING IN
THE ACTION RESEARCH PROJECT
COST: \$60 pp (GST-free)
FOR TARGET SERVICES
(SERVICES RECEIVING CCB AND BUDGET-BASED CHILD CARE
SERVICES ARE CONSIDERED TARGET)
NON-TARGET: \$150 pp (inc. GST)

PLEASE FILL OUT THE REGISTRATION AND REMITTANCE ADVICE FORM BELOW. PSCQ DOES NOT CONFIRM REGISTRATIONS. WE RECOMMEND YOU CALL 1800 112 585 AFTER SUBMITTING APPLICATION, AS PSCQ WILL NOT BE RESPONSIBLE FOR ATTENDANCE OPPORTUNITIES LOST DUE TO APPLICATIONS NOT BEING RECEIVED.

PSCQ: WIDE BAY BURNETT — ACTION RESEARCH CORE LEARNING DAY — 22nd MAY 2010 — GEE2052

Name/s	PLEASE PRINT NAMES CLEARLY, AS THESE ARE USED ON ATTENDANCE CERTIFICATES		
Organisation	_____		
Service Type	(PLEASE CIRCLE) Long Day Care OSHC FDC In-home care Occasional care ISA Other		
Postal address	_____		
Town/suburb	_____	Postcode	_____
E-mail	_____		
Phone	_____	Fax	_____
Do you have any dietary, disability, allergy or other needs?	_____		Total Amount Payable: _____
Do you have any specific questions you would like addressed at this event? _____			

✂ PLEASE FAX COMPLETED REGISTRATION FORM BEFORE DETACHING THIS SLIP

PSCQ: WIDE BAY BURNETT — ACTION RESEARCH CORE LEARNING DAY — 22nd MAY 2010—GEE2052

HOW TO APPLY TO BE A PART OF THIS EVENT

<p>IF PAYING BY CREDIT CARD:</p> <ul style="list-style-type: none"> • COMPLETE ALL FIELDS OF THE CREDIT CARD PAYMENT FORM BELOW. • FAX YOUR COMPLETED APPLICATION TO 07 3237 1497. <u>DO NOT</u> POST THE ORIGINAL COPY OR DUPLICATION OF PAYMENT MAY OCCUR • A RECEIPT WILL BE SENT TO YOU ONLY ON REQUEST <p>WE DO NOT ACCEPT CREDIT CARD PAYMENTS BY PHONE</p>	<p>IF PAYING BY CHEQUE OR MONEY ORDER:</p> <ul style="list-style-type: none"> • FAX YOUR COMPLETED APPLICATION TO 07 3237 1497 • DETACH THIS SLIP AND POST REMITTANCE ADVICE WITH CHEQUE OR MONEY ORDER MADE OUT TO: HEALTH & COMMUNITY SERVICES WORKFORCE COUNCIL, TO ADDRESS: GROUND FLOOR, 303 ADELAIDE ST, BRISBANE, QLD, 4000. YOUR CERTIFICATE WILL NOT BE ISSUED UNLESS THIS SLIP IS RECEIVED • A RECEIPT WILL BE SENT TO YOU ONLY ON REQUEST
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REMITTANCE ADVICE

PAYMENT TYPE: CREDIT CARD CHEQUE MONEY ORDER AMOUNT PAYABLE: \$ _____

YOUR NAME: _____ ORGANISATION NAME: _____

CREDIT CARD NUMBER: _____ EXPIRY DATE : _____ / _____

NAME ON CARD: _____ PHONE NUMBER: _____

CARD TYPE: VISA MASTERCARD OFFICE USE ONLY: EVENT 2052

Application form will become a tax invoice on payment; monies to be received prior to attendance. No refunds will be given without written notification of cancellation or substitution at least 7 days before the activity. "No Shows" will be charged the full registration fee. No payments can be accepted at the event.

FIND OUT MORE INFORMATION ABOUT ALL THINGS PSCQ AT WWW.PSCQ.ORG.AU or call 1800 112 585